

THE ARCHBISHOPS AND BISHOPS OF THE CHURCH OF IRELAND **FLOOD APPEAL FUND** DECEMBER 2023



The Church of Ireland, through the Representative Church Body (RCB), will run a Flood Relief scheme to support Church of Ireland parishes affected by flooding between the period January 2023 - November 2023. This scheme will open to parishes on Monday, 11 December 2023 and the closing date for receipt of applications is Friday, 12 January. The total amount available for this scheme is €50,000.00.

CONTRIBUTION AVAILABLE

Parishes will be invited to apply for a single once-off contribution of up to a maximum of £4,300 / €5,000 towards both capital and non-capital costs not covered by insurance. This may include a contribution towards the replacement of flooring, fixtures, and fittings. This scheme will consider applications to cover parish, parishioner and community costs arising from the impact of flooding. Depending on number of applications, applicants may not receive any/the full amount of contribution requested.

APPLICATION PROCESS

Applicants will be required to apply through the RCB, via the project manager, Rebekah Fozzard. Information that will be required as part of the application process include:

- Name
- When did the flooding occur
- Outline the details of the damage and cost to the parish
- Outline the response to the flooding by the parish
- Amount requested (noting maximum amounts available)

Completed applications should be sent to Rebekah Fozzard via email or post:
rebekah.fozzard@rcbcoi.org / RCB, Church Avenue, Rathmines, Dublin 6, D06 CF67
and must be received no later than **5pm on Friday, 12 January**.

APPLICATION FORM: FLOOD APPEAL FUND DECEMBER 2023



Name of applicant	
Contact details of applicant	
Name of Parish	
Diocese	
Amount requested <i>(noting maximum amounts available)</i>	<i>Specify Euro or Stg.</i>
When did the flooding occur?	
Outline the details of the damage and cost to the parish	<i>Use a separate sheet if necessary. Include photographs or other supporting documentation. Evidence of expenditure would be helpful.</i>
Outline the response to the flooding by the parish	<i>Use a separate sheet if necessary.</i>
List any other fundraising / funding sources	<i>Use a separate sheet if necessary - this could include local fundraising activities at a parish level or grants from other bodies.</i>

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Provide parish / diocesan bank account details		
Confirm that any contribution shall be used solely for the purposes outlined in this application	YES	NO
Confirm that the amount applied for is net of any insurance proceeds	YES	NO
Confirm that the applicant shall ensure that all records and documents regarding the expenditure are kept and retained in line with financial regulations and best practice	YES	NO
Recognise the right of audit of the RCB in relation to this contribution	YES	NO
Agree to submitting a final report to the RCB no later than Friday, 1 March 2024 including financial and operational information	YES	NO
Agree to comply with all requirements of data protection law	YES	NO
Agree to comply with all Safeguarding Trust and Charity Regulator requirements	YES	NO
Understand that the RCB may share information about successful applicants across Church of Ireland media, committees and other appropriate forums	YES	NO

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<p>Declaration</p>	<p>I declare that the information given by me in this application is correct and complete and may be retained and used by the Representative Church Body for the purposes of determining eligibility under this Flood Relief programme. I understand the responsibilities under data protection and charities regulation for sharing data and managing these funds. I undertake to provide any further information sought in connection with my application.</p> <p>I hereby warrant that the information given in this form is true and accurate to the best of my knowledge. I understand that applicants who receive payment under this scheme may be subject to an audit so records and relevant receipts should be retained in line with financial best practice.</p> <p>I am aware of the content of this application, and I knowingly make this declaration and confirm that funds received will be for the reasons outlined above</p>
<p>Signature of Rector / Archdeacon / Bishop on behalf of the parish</p>	
<p>Date</p>	

Please ensure that you have each of these items before returning your application

- a. Completed and signed application form
- b. EFT bank details for the parish
- c. Photos/documentation outlining damage caused by flood

The closing date for applications is Friday, 12 January at 5pm.
Applications must be returned by email or post to Rebekah Fozzard.

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