



Consent to Alterations proposed to be made to a Church vested in the Representative Church Body

P5

Parish Details

Diocese:

Parish:

Conditions for making alterations

The following conditions must be observed before making, or commencing to make, any alterations in the structure or fabric of any Church which is vested in the Representative Church Body (RCB). These conditions are in addition to those prescribed by the 38th Canon.

1. A plan and estimate must be prepared for making the proposed alterations;
2. An architect must certify that the alterations, if carried out will not endanger the stability or permanence of the fabric of the church; and
3. If any deviation is made from the plan on which the certificate was given, such deviation will be considered as a new plan, and a certificate of the same nature must be again obtained from the architect.

When the above conditions are complied with, prior to signature by the Bishop or Ordinary and before Planning Permission is sought, it will be necessary to apply to the RCB for their express consent to the proposed improvements; but any person interested in the Church may make a request that the RCB shall prevent the execution of the alterations, and the RCB will examine the merits of the case.

Details of proposed alterations

Brief description of proposed alterations including a plan and an estimate:

(Please continue on a separate sheet if required)

Government Legislation

If in the Republic of Ireland, is this building listed as a Protected Structure? Yes: No:

If yes, has the relevant local authority been consulted about the proposed alteration? Yes: No:

If in Northern Ireland, is this building a Listed Building? Yes: No:

If yes, has the Northern Ireland Environment Agency been informed? Yes: No:

Order of steps involved in seeking consent:

1. Applicant to meet conditions (set out above);
2. Applicant to get signatures of incumbent, secretary & architect;
3. Incumbent to consult with Bishop to ensure they are happy to proceed;
4. Applicant to consult with relevant Diocesan Committee;
5. Applicant to seek RCB approval (by completing and submitting this form);
6. Bishop ratifies approval;
7. Provision of opportunity for interested persons to make a request to RCB that alterations are not permitted and for RCB to consider merits of the case; and
8. If RCB approval is given, applicant to seek Planning Permission from Local Authority, if applicable.

Certifications & Approvals

Certification of the incumbent

I certify that I approve of the above proposed change.

Signature of incumbent: _____ Date: _____

Certification of the select vestry (secretary)

I certify that the select vestry approves of the above proposed change.

Signature of secretary: _____ Date: _____

Certification of the architect

I certify that the alterations, if carried out according to the proposed plan, will not endanger the stability or permanence of the fabric of the Church, and that it does not increase the risk of accident from fire.

Signature of architect: _____ Date: _____

Bishop's Comments

RETURN FORM TO RCB

via email to property@rcbdub.org

or

by post to Property Department, Representative Church Body, Church of Ireland House, Church Avenue, Rathmines, Dublin 6, D06 CF67.

Representative Church Body Approval	Date: _____
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Certification of the Bishop

I certify that an accurate description or design of the proposed change has been submitted to me and I approve of the same.

Signature of Bishop: _____

Date: _____