



## **PART 8:** **APPENDICES**

### **CHECKLISTS AND EVALUATION FORMS**

Checklist for select vestries  
Checklist for panels - care of records  
Checklist for panels and staff/volunteers - safety of activities  
Safeguarding Trust audit form

### **NOTICES AND FORMS**

Panel notice for parish premises  
Volunteer application form/Volunteer privacy notice  
Volunteer/staff reference form  
Declaration of acceptance of Safeguarding Trust  
Annual review form  
Declaration by person from abroad applying to work or volunteer in a parish in the Church of Ireland  
Sample membership registration form  
Sample Activity consent form  
Sample consent form for photographs and recorded images  
Sample consent form for social/digital media  
Accident report form  
Incident record form  
Internal reporting form

### **RESOURCE DOCUMENTS**

Definition and features of abuse  
Guidelines for a code of behaviour for members  
Anti-bullying policy template  
Complaints and disciplinary procedures template  
Grievance procedures template  
Communications policy template  
Working in partnership with parents/guardians policy template  
Diocesan Training Strategy template  
A Common Protocol for churches relating to independent organisations  
Sample interview questions

